Application for Exemption from the Freshman Live On-Campus Requirement

2020-21 COVID Exception

Freshmen (defined as students who have compiled fewer than 24 hours of college credit) are required to live in college housing for at least two semesters. Exempted from this policy are students who have reached their twenty-first birthday prior to the first day of classes; veterans of at least two years’ active military service; married students; students who commute to school daily from their permanent, legal residence of their parents (within a 35 mile radius of campus); and students who have resided in residence halls for two semesters, excluding summers. In order to be considered for a housing exemption, a student must follow the steps below.

- Review and Complete this Exemption Application form.
- Send the completed application and any supporting documentation to the Office of Campus Living. Supporting documents may include: your marriage license, copy of military orders or DD214, child’s birth certificate, medical documentation, and notarized statement from parents and other letters as appropriate.
- The Housing Exemption Review Board will review appeals monthly, more frequently, if necessary.
- The student will receive notification of the review board decision via email within 5 business days after the Board meets.
- An exception from the residency policy are granted only before the first semester of attendance and does not release you from any obligations or requirements of a submitted Campus Living contract.
- There is a special 2020-21 COVID exception for FALL/SPRING of the 2020-2021 Academic Year ONLY.
  - This can be turned in any time before Spring Semester Begins
  - There will be no requirements to provide a map, purchase a meal plan, or enroll in a COAD class.

Competed documents must be mailed to: Campus Living, Live-On Requirement Committee; Jones Hall Office Suite 100, Mailstop 415; Greenville, NC 27858-4353 or scanned documents (please mail originals if they include a map/notary) can be sent to housing@ecu.edu.
Request for Freshman Live On-Campus Requirement Exemption

Name: ___________________________________________________ Banner/Pirate ID Number: _____________________
(Please print) Last   First   Middle

Home Address: _______________________________________________________________________________
Number and Street City State Zip

Home Phone Number: __________________ Cell Phone Number: __________________
(area code) (area code)

Reason Requesting Exemption:

_____ I am requesting the 2020-21 COVID exception for FALL/SPRING of the 2020-2021 Academic Year ONLY.

I swear that the above information is true.

Student Signature: _________________________________________________ Date: ____________________________

Any student who wishes to appeal a Freshman Live On-Campus exemption decision may do so. Appeals must be submitted in writing with any supporting documentation. The student should present the appeal to the Associate Vice Chancellor for Campus Living and Dining. Appeals must be received within five (5) business days from the date of the original exemption decision.

Note to student: Please return the completed housing exemption form. Along with the completed form, you may need to submit the notarized statement from your parents or legal guardian stating you are commuting from their permanent, legal residence.